

SPRING CITY BOROUGH COUNCIL MEETING

June 5th , 2017 - 7:00 P.M.

CALL TO ORDER:

Vice-President Shaner called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

ATTENDANCE:

The following members were present: Councilmen Battelle, Bauman, Castor, Kern, Shaner, Sweeney, Solicitor Romain, and Borough Manager Rittenhouse.

APPROVAL OF THE MINUTES:

Mr. Battelle motioned to approve the minutes of the May 1st, 2017 council meeting. Mr. Castor seconded. Motion carried.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Mr. Rittenhouse gave the following Streets Department Report for the month of May, 2017. **TRASH DISPOSAL** - 105.2 tons of refuse was hauled to the Lanchester Landfill by Waste Management and the borough from April 17th through May 15th, 2017. Twenty-five (25) bulk pick-ups were made during the month. **RECYCLING** - 27.6 tons of yard waste was collected at curbside on Mondays. One (1) load of scrap metal weighing 1,300 pounds was transported to Phoenix Scrap Company on May 9th. **MAINTENANCE** - Mowed and trimmed the grass on all borough properties. Miller Brothers replaced the street lamp post at 260 N. Main Street which was damaged on March 10th. Ten (10) bent Sesquicentennial Flag Poles were replaced along North Main Street and E. Bridge Street. Trash receptacles were emptied weekly at all of the recreation areas. The basketball rims and backboards were removed for the summer months at the Brown Street Pool Parking Lot. Repainted a few sections of yellow curbing on Main Street. **STREET WORK** - Patched potholes on various streets. (Airy Alley, Schoolhouse Alley, Wall Street, Vincent Street, Brown Street, and Poplar Street. Routinely cleaned various stormwater inlets throughout the borough after the rain events.

SANITATION AND SURFACE WATER: Mr. Shaner reported the average daily flow at the plant for the month of May was 293,000 gallons per day. The maximum flow for the month occurred on May 14th and was recorded at 546,000 gallons.

The plant operator cleaned the chlorine contact tank during the month. He also started transplanting reed roots in the reed beds. The reeds are beginning to sprout in the needed areas.

Kline Services performed the annual cleaning of the grease pit at the plant.

Emergency Systems Services did the annual maintenance inspection on the plant generator.

Controlex replaced the floats at the Bridge Street Pump Station.

According to our most recent engineering report, on ammonia removal; concentrations are now normal.

Turkey Hill

Liberty Environmental had Kline Services clean and inspect the Bridge Street Pump Station Wet Well for any areas where gasoline may have been getting in; nothing was found in the wet well.

The main trunk line on Bridge Street was televised and it showed a few areas where ground water is getting into the line at the lateral connections. This may be an area where gasoline is getting into the system. This matter will be addressed.

Liberty is continuing collecting samples on a weekly basis at the pump stations on Bridge and Main Streets and the plant's influent to monitor any amounts of gasoline in the system.

Liberty is considering drilling another sampling well behind 145 N. Main Street to test for gasoline contamination.

It appears that they have not yet found the source of the gasoline pocket.

Plant Upgrades

USDA has completed their review of the bidding documents submitted to them by EEMA several months ago.

Note that the USDA review process is quite lengthy due to the fact that there is only one person in the state doing such work for approximately 35 open projects such as ours. Also, the preliminary review is the longest part of the approval process.

A five page draft review letter was sent by USDA to our engineers for their written response.

During the next few weeks we will be working on addressing USDA's comments. Mr. Rittenhouse anticipates that we can put the project out to bid in August or September.

Also, Mr. Rittenhouse is in the process of coordinating a visit to see a local wastewater treatment plant with Co-Mag. Once a date and time is finalized he will notify council members as he would encourage them to make the visit if possible.

POLICE:

Mr. Sweeney reported the police committee met on May 18th. The committee discussed issues with snow removal during the past winter. Some property owners on Main Street pushed snow from their parking lots onto the street leaving borough contractors to deal with the removal. The police are too busy with ticketing and towing cars on the snow emergency routes for them to maintain a constant presence on Main Street. The committee recommends that council suspend the enhanced snow removal for the business district.

The committee discussed the department's involvement with the Chester County Drug Task Force. This involves having a Spring City officer detailed to the task force for approximately a month. The chief was told that in the future this would have to be run by the police committee prior to making any commitment.

Finally, the committee asked the chief to stay vigilant on speed enforcement and to have a strong presence at the elementary school during the last few weeks of the school year.

Mr. Sweeney read the police report for May, 2017 as follows: accidents 6; aggravated assault 1; aggravated assault/hands, fist or feet 1; all traffic incidents 50; alarms 2; animal complaints 2; burglary 3; boro ordinance 2; credit card fraud 1; disorderly conduct 2; disorderly conduct/disturbing the peace/domestic 3; disturbances/domestic/fights/others 9; drugs (multiple) 3; DUI 6; harassment 5; harassment by communication 3; lock out service 2; lost and found 1; medical emergency 13; non-criminal reports 13; parking complaints 1; police information 5; receiving stolen property 1; service calls/miscellaneous 2; sexual assault 1; simple assault 1; stolen vehicle 1; suspicious circumstances/person/auto 6; theft reports 5; trespassing 3; warrants 5; well being check 2; wires down

1. **Arrests:** criminal/non-traffic arrests - 20; traffic 22/speeding tickets 60/ court hours 50. **Assisted other departments:** 6. **Mileage traveled during the month of May:** Car 14-1(2015 Dodge) 1,317 miles, Car 14-2 (2014 Dodge) 2,171 miles which made a total of 3,488 miles. **Gas used during the month of May:** Car 14-1 (2015 Dodge) 200.450 gallons, Car 14-2 (2014 Dodge) 127.330 gallons which made a total of 327.780 gallons of gas used during the month.

ZONING, HOUSING & PROPERTY:

Mr. Rittenhouse reported there were eleven (11) building permits issued during the month of May, 2017. Guiseppe Picone, 263 Yost Avenue, fence; Robert Griesmore, 20 N. Main Street, roof; Jesse Daywalt, 217 New Street, plumbing-new bathroom fixtures; Jesse Daywalt, 217 New Street, re-do basement and kitchen; Jesse Daywalt, 217 New Street, electric; Spring City Electric, 1 S. Main Street, electric; Spring City Electric, 1 S. Main Street, renovations; Jan Covington, 319 Yost Avenue, electric service; Robert Kern, 170 Poplar Street, roof; Cliff Peterson, 310 King Street, roof; Elwood Wilson, 236 Bridge Street, roof. Estimated cost of construction for the month of May, 2017 was \$50,550. Permit fees collected for the month of May, 2017 was \$1,150.00.

PARKS & RECREATION:

Mr. Sweeney reported the Parks and Recreation Committee met on May 18th. The committee approved a \$400.00 budget of brochures for a historical walk in conjunction with the Sesquicentennial.

Once again Brown Street Park has been enrolled in the "On Your Park, Get Set, Go" park contest sponsored by the Pottstown Health and Wellness Foundation. Residents can register for the contest during the month of June and the contest runs through the month of July.

The Spring City Borough Wide Yard Sale and Community Day was held on May 20th. Rain showers were in the area off and on, but attendance at Brown Street Park was good. The committee would like to thank the Liberty Steam Fire Company, Chester County Sheriff, the Spring City Police Department, Spring City Street Crew, volunteers, vendors and Tuned Up Brewing for participating in the event.

On June 3rd the Liberty Fire Company Social Hall held a Beef and Beer Basket Raffle to benefit the Spring City Sesquicentennial. Approximately 150 people, including a number of council members, attended and over 100 baskets and prizes were raffled. Close to \$5,000 was raised for the Sesquicentennial. The committee would like to thank the Liberty Fire Company Social Hall, the businesses and individuals who donated prizes and particularly Georgia Piccarella and Miranda Rexrode for organizing the event.

The next Sesquicentennial events will be the Spring City Car Show on June 17th, 11:00 a.m. to 5:00 p.m. on Main Street and the Spring City BBQ on July 15th, 11:00 a.m. to 3:00 p.m. at Brown Street Park.

LIBRARY:

Mr. Kern reported the library board met on May 9th. The April statistics are as follows:

Circulation: April Circulation statistics were not available at time of meeting. Programs: 16 children's programs, 195 attended; 7 adult/teen programs, 35 attended; Internet Usage: 427; Donations received: April financial reports were not available at time of meeting. Grants: none; Face book Likes: 769; Door Count: 2,461.

Director Samson reported six (6) volunteers worked 37 hours last month.

The library has hired two (2) new part-time employees.

Director Samson reported on the status of summer programs - 8 special programs are already set up and more are in the planning stages.

Summer reading begins on Monday, June 19th.

There was an issue with lock malfunction with the book drop box, replacement of box is very expensive and the board is looking at other options.

The 4th Annual Chocolate Chip Cookie Bake-Off was held on Saturday, May 13th.

The library is encouraging Borough residents to register and participate in Chester County Walkworks; participants goal is for the county to walk 1 billion steps. Go to Chesco.org/walkworks.

There was a book sale during the Borough Yard Sale on May 20th.

A table was set up for the board on Community Day, May 20th.

Director Samson submitted her letter of resignation effective Friday, June 30th, 2017.

FINANCIAL REPORTS: (Posted)

APPROVAL OF REPORTS:

Mr. Sweeney motioned the committee reports be approved as presented. Mr. Battelle seconded. Motion carried.

PUBLIC COMMENT:

Rick Schroeder, 401 Pikeland Avenue, extended congratulations to all of the councilors for their successful run in the May primary.

He informed council that the Area 4 Republican Committee will be holding their annual picnic on June 24th at St. Joseph's Picnic Pavilion from 12:00 p.m. to 3:00 p.m. Tickets are \$10.00 each.

He also addressed council regarding the possibility of updating the Borough's current zoning ordinance and keeping the Zoning Hearing Board apprised of any amendments and additions to the May, 1995 Zoning Ordinance.

UNFINISHED BUSINESS:

1. Report on the Status of the Sesquicentennial Activities.

Mr. Sweeney noted things have been going quite well with all of the Sesquicentennial events.

In June, the First Annual Car Show will be held on Main Street from 11:00 a.m. - 5:00 p.m. Mike Battelle is in charge of planning and coordinating this event.

He recently inspected the twinkle lights on the street lamp posts along Main Street and found that some vandalism had been done to the lights.

He mentioned some things to be considered for the August 12th parade are the selection of a grand marshal, other community fire trucks, military vehicles, and bands.

Also, the Sesquicentennial committee would like to recognize the oldest town residents at the parade.

Mr. Battelle informed council that he is anticipating a large turnout for the First Annual Car Show on June 17th. He is seeking volunteers to assist in various aspects of the event. He has secured parking for the event at the Spring City Shopping Center, RiverEdge, and the Spring City Library.

He noted the show is still running under budget. There will be a Beer Garden and a band on the Liberty Fire Company property.

NEW BUSINESS:

1. Advertise for Bids for the 2017 Street Resurfacing Project.

Mr. Rittenhouse provided a memorandum to council members on May 23rd which listed the proposed streets that he and the streets department staff are recommending to be resurfaced in 2017. The scope of work consists of milling, where necessary, or TAK coating, overlaying the roadways, raising manhole covers, and installing or upgrading handicap ramps where required. The estimated cost of this work is approximately \$157,475.00. The project will be paid for with Act 655 Liquid Fuels Funds and General Funds.

The list of streets are as follows:

1. Airy Street - From Cedar Street to Penn Street.
2. Plum Alley - From Church Street to Penn Street.
3. Orchard Alley - From Penn Street to Cedar Street.
4. Chestnut Street - From Cedar Street to Church Street.
5. Chestnut Street - From Main Street to Church Street.

Mr. Kern motioned to advertise for bids for the 2017 street work program and to review the bids at the July 3rd, 2017 council meeting. Mr. Sweeney seconded. Motion carried.

Mr. Battelle motioned to adopt Resolution No. 2017-05 which states that Spring City Borough Council will allow an escalator clause for bituminous material and include this as part of the bid package for the street resurfacing work. Mr. Sweeney seconded. Motion carried.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) AT&T \$261.85; Action Data Services \$464.13; PECO \$829.31; Flexible Benefits Plans, Inc. \$1,422.76; H.A. Berkheimer, Inc. \$196.94; Wrigley's \$96.10; Baer Romain, LLP \$1,000.00; Beth Ann's Flowers \$120.99; C.N.A. Surety \$443.75; Verizon \$171.35; PAW \$25.65; CIGNA \$140.40; Provident \$111.38; Staples \$140.06. **TOTAL:** \$5,424.67. (STREETS) Chester County Solid Waste Authority \$5,120.97; PECO \$117.13; H.A. Weigand, Inc. \$202.80; Flexible Benefits Plans, Inc. \$3,731.35; Oehlert Bros. \$589.87; A.J. Blosenski, Inc. \$3,192.10; Mowrey-Latshaw \$262.88; AirGas \$31.70; Provident \$59.36; Waste Management \$6,419.25; L&W Group \$85.00; Tague Lumber \$15.18. **TOTAL:** \$19,827.59. (POLICE) AT&T \$196.72; Flexible Benefits Plans, Inc. \$5,338.53; Oehlert Bros. Inc. \$271.44; Borough of Pottstown \$200.00; PAW \$653.99; Galls \$352.10; Verizon \$302.52; Crystal Springs \$62.37; Provident \$89.25; Staples \$160.99; H&F Tire Service \$493.00; deCordre Automotive \$11.00. **TOTAL:** \$8,131.91.

SEWER ACCOUNT: M.J. Reider Associates, Inc. \$935.00; PECO \$1,979.03; J.C. Ehrlich Co., Inc. \$56.00; Flexible Benefits Plans, Inc. \$2,266.61; Buckman's Inc. \$660.88; Oehlert Bros. Inc. \$44.63; Mowrey-Latshaw \$63.19; EEMA \$4,859.38; PAW \$98.26; Controlex Service Corporation \$1,436.00; Baer Romain, LLP \$624.00; Levengood Septic Service, Inc. \$5,241.60; Verizon \$187.96; Crystal Springs \$19.98; Provident \$28.89; A.J. Blosenski, Inc. \$525.00; Pottstown Roller Mills, Inc. \$368.60. **TOTAL:** \$19,390.01.

STREET LIGHTING FUND: PECO \$4,558.29. TOTAL: \$4,558.29.

PARK & RECREATION FUND: PECO \$104.66; United Site Services \$428.94; PAW \$173.82. TOTAL: \$707.42.

PLANNING, ZONING & HOUSING FUND: Baer Romain, LLP \$524.00; L&W Group \$120.00; Motley Associates, Inc. \$3,534.90. TOTAL: \$4,178.90.

ENGINEERING & CONSULTING FUND: Maillie \$4,200.00; Motley Associates, Inc. \$328.00. TOTAL: \$4,528.00.

BUILDING & PROPERTY FUND: H.W. Munz, Inc. \$2,424.98; Crystal Springs \$32.89; Spring City Electrical Manufacturing Company \$4,754.00; Miller Bros. \$8,722.00. TOTAL: \$15,933.87.

ANNOUNCEMENTS:

Mr. Shaner announced the following committee meetings are scheduled during the month of June, 2017: **Sewer Committee**, Thursday, June 8th, 6:30 p.m.; **Parks & Recreation Committee**, Thursday, June 15th, 6:00 p.m.; **Police Committee**, Thursday, June 15th, 6:30 p.m.; **Planning Commission**, Wednesday, June 21st, 7:00 p.m.; **Finance & Ordinance Committee**, Wednesday, June 28th, 6:30 p.m.

The July Borough Council meeting will be held on Monday, July 3rd, 2017, 7:00 p.m.

ADJOURNMENT:

Mr. Battelle motioned the meeting be adjourned as there was no further business to come before Borough Council. Mr. Castor seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse